

Veterans Commission Donation Program 2016-2017

Final Report & Budget Statement

This report is due by June 1, 2017. Reports should be sent to: Dale Flunoy, Milpitas Recreation Services, 457 E Calaveras Blvd, Milpitas, CA 95035. Reports are to be in complete sentences and reflect your project outline as stated in your original Donation Application. Questions? Call (408) 586-3228.

Date: _____ Veterans Commission Donation Amount \$ _____

Applicant: _____

Address: _____

Program/Project: _____

I. PROJECT/PROGRAM REPORT

1) Brief description of project/program (location, time, activities, fee):

Total number of Milpitas veterans helped or served: _____
Total number of veterans helped or served: _____

2) How did the veteran community benefit from this donation? Be specific.

3) Please describe how you met (or were unable to meet) goals you set for your project in your donation application.

4) What challenges or problems did you face? How do you plan to improve this event/project in the future? Be specific.

5) Other Comments:

II. BUDGET REPORT

Please provide a financial breakdown of how the funds were spent.

Total (should equal donation amount): \$_____

Signature of person completing form: _____

Name and Title of person completing form: _____

STAFF ONLY

Received By: _____ **Date:** _____